

**ANGLICAN CHURCH OF AUSTRALIA  
DIOCESE OF TASMANIA**

**ANGLICAN CHAPLAINCY TASMANIA ORDINANCE 1999**

(Amended 2000, 2008)

BE IT ENACTED by the Bishop, Clergy and Laity of the Diocese of Tasmania in Synod assembled as follows:-

*Title*

1. This Ordinance may be cited as the Anglican Chaplaincy Tasmania Ordinance 1999.

*Definitions*

2. In this Ordinance unless the contrary intention appears:  
"Chaplain" means a lay person or an ordained person holding a licence or authority from the Bishop and undertaking ministry as a Chaplain in an institution.  
"Institution" means an institution involved in the provision of health, correction or welfare services to which a chaplain may be appointed and which has been separated from a parish by the Bishop in accordance with the Parish Administration Ordinance 1995.

*Body*

3. There will be a body known as Anglican Chaplaincy Tasmania.

*Purpose*

4. The purpose and task of Anglican Chaplaincy Tasmania is to proclaim the kingdom of God by promoting, expanding, encouraging and overseeing the ministry provided by chaplaincy to institutions.

*Auspices*

5. (a) The ministry of chaplains in institutions will be under the auspices of Anglican Chaplaincy Tasmania.  
(b) At the commencement of this Ordinance the Institutions in which there may be chaplains under the auspices of Anglican Chaplaincy Tasmania are - Correctional Services Institutions, Royal Hobart Hospital - Hobart, Launceston General Hospital - Launceston, North West Regional Hospital - Burnie, North West Private Hospital - Burnie, The Manor - Launceston, St Luke's Hospital - Launceston, St Vincent's Hospital - Launceston, Lillian Martin Home - Hobart, ADARDS - Hobart, Royal Derwent Hospital - New Norfolk, Fred French Home - Launceston.

*ACT Board*

6. There will be a Board of Management of Anglican Chaplaincy Tasmania.

*Board Duties*

7. The Board will fulfil the purpose of Anglican Chaplaincy Tasmania by:-
  1. Developing policy for Anglican Chaplaincy Tasmania that has the concurrence of the Bishop.
  2. Ensuring the ongoing provision and development of chaplaincy services.
  3. Undertaking the functions necessary to ensure the smooth management and administration of Chaplaincy services.
  4. Determining the terms and conditions of the appointment of chaplains, including the length of tenure.
  5. Ensuring the provision of professional development for chaplains
  6. Providing educational opportunities for people interested in pastoral care and chaplaincy.
  7. Liaison with institutions and funding bodies to monitor and enhance the provision and funding of chaplaincy.
  8. Presenting a report to each ordinary session of the Synod on the activities and plans of Anglican Chaplaincy Tasmania together with audited financial reports for the preceding financial year.
  9. Being accountable to the Diocesan Council and observing any direction that the Diocesan Council may give.
8. The Board will:

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1. Meet at least four times a year and except as otherwise provided regulate its own proceedings.
2. Be chaired by the Bishop or the Bishop's nominee but in the absence of both the Board will elect a member of the Board to serve as Chair for that meeting only.

### *Quorum*

9. The quorum will be one half of the voting members of the Board (or the next number above one half if there be fractional number)
10. The Board may establish working groups and committees.
11. At any meeting of the Board the Chair will have both a deliberate and a casting vote.

### *Membership*

12. The Board will comprise
  1. The Bishop
  2. A member of clergy appointed by the Bishop (*Amended 2000*)
  3. Two members of the House of Clergy elected at the first session of every new Synod

(*Amended 2008*)

  4. Two people who are electors in the Diocese of Tasmania elected at the first session of every new Synod
  5. Up to two people who are electors in the Diocese of Tasmania and who are appointed by the Board following the first session of every new Synod
  6. The Senior Chaplain as an ex-officio member with powers of proposition but without voting rights
13. No person who is a chaplain shall be eligible for appointment or election to the Board with the exception of the Senior Chaplain as provided in Clause 12 (6).

### *Vacancies*

14. Vacancies in the elected positions on the Board however caused will be filled by the Diocesan Council, the Council being the sole judge as to whether a vacancy has occurred.

### *The Senior Chaplain*

15. The Bishop will appoint a Chaplain as the Senior Chaplain.
16. The Senior Chaplain will
  1. Be the Executive Officer and Secretary of Anglican Chaplaincy Tasmania.
  2. Nominate to the Bishop suitable persons for appointment as Chaplains.
  3. Have oversight of the ministry of Chaplains under the auspices of Anglican Chaplaincy Tasmania.
17. All Chaplains under the auspices of Anglican Chaplaincy Tasmania will undertake their ministry in accordance with the General Synod Canons, Synod Ordinances, Resolutions and Regulations having effect in the Diocese and the policies of the Board.

### *Financial*

18. The financial year of Anglican Chaplaincy Tasmania will be the financial year of the Diocese.

### *Auditor*

19. The auditor for Anglican Chaplaincy Tasmania will be the auditor of the Diocese.

### *Accounting*

20. The Diocesan Registrar will ensure the provision of accounting services to the Board.

### *Management*

21. The management fee to be paid by the Board to the Diocese will be a fee determined by the Diocesan Council and included in the Synod Estimates.

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### *Disputes*

22. If a dispute arises as to the meaning or application of this Ordinance the dispute will be determined by the Bishop or by some other person or persons appointed by the Bishop and the decision of the Bishop or that person or persons will be final and binding on the parties involved.

### *Implementation Date*

23. This Ordinance will come into effect upon a date determined by the Bishop.

### *Review.*

24. The Diocesan Council shall ensure that a report on the operation of Anglican Chaplaincy Tasmania and the future provision of chaplaincy services in Tasmania is presented to an ordinary session of Synod meeting in the year 2002.
25. For the purpose of the Ministry and Tribunal Ordinance, Anglican Chaplaincy Tasmania is deemed to be an Anglican Organisation.
26. Nothing contained in this Ordinance shall derogate the rights and privileges of the Bishop of the Diocese.