

*Anglican Church of Australia  
Missionary Diocese of Tasmania*

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*FOR DISTRIBUTION TO CLERGY, CHURCHWARDENS, PARISH SECRETARIES  
AND PARISH TREASURERS*

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*Church Matters February 2009*

*01/09*

*Church Matters* will be sent out on or about the 15<sup>th</sup> of each month, commencing in February. Back copies can be found on the diocesan website under Resources and then clicking on the "From the Registrar" section. *Church Matters* is the principal way in which administrative matters are notified throughout the diocese.

*A Welcome, and some changes*

We welcome the Revd Kate Boughton, Assistant Curate at St David's Cathedral and Diocesan Ministry Assistant, working closely with Paul Cavanough and strengthening the ministry team. Kate is contactable on 6220 2016.

There will from late February be some changes of hours for several staff members, which will see the main switchboard monitored at different times by Arianne Woolley, Sandra Fagan and Lesley Metcalfe.

*Office Contacts*

When wishing to contact the Registry, the following will speed things up:

6220 2020	Reception/Arianne Woolley - general enquiries
6220 2019	Lesley Metcalfe/Russell Morton - registry, insurance, payroll, property, Christ College Trust, Anglican Health & Welfare, employment matters
6220 2015	Sandra Fagan/Bishop John - all Bishop-related enquiries
6220 2020	Paul Cavanough - Ministry Council
6220 2016	Kate Boughton (9.00 am to 3.00 pm Tuesdays to Fridays) - Ministry Council, Children's and Families' ministries, Anglican Camping
6220 2013	Ray Phillips (Wednesday-Friday) - investments with the Trustees, Anglican Development Fund
6220 2027	Max Andrews (Monday-Thursday) - parish accounts, receivable and payable
6220 2025	Anne Foot, Director of Professional Standards

*New database and website*

Our new website is 'driven' by an equally new database, a great blessing as a single change of, say, a parish phone number simultaneously updates wherever that number is shown.

Do please explore the new website <http://www.anglicantas.org.au> and give us some feedback. To locate your parish, click on "Parish" on the top line of the home page. You will see that we are now able to record who the Secretary and Treasurer are, for example, without giving personal information. If your parish would like your Secretary's or Treasurer's contact details to be seen, or you want your Wardens to be listed, simply let Lesley know and with the merry clicking of a few keys, this can all be achieved!

## *Parish positions*

Attached is a list of Wardens and Synod representatives gleaned from the Essential Parish Information returns for 2008. Please check your parish's details and notify Lesley of any changes immediately, particularly of course Synod reps who are shortly to be summoned by the Bishop!

## *Connecting/disconnecting electricity*

If you need to contact Aurora to cancel or connect the electricity supply to parish property, you will need to quote the number *105793* and mention that the account is in the name of the Diocese of Tasmania. The postal address for accounts should be your parish address, not the Diocesan office address.

## *Do you have a submission for the Diocesan Council April meeting?*

If you have a matter which needs to be considered at the April Diocesan Council meeting, please note that the deadline for receipt of agenda items and supporting documentation is Monday 16 March 2009. The template to use for submissions is on the website at <http://www.anglicantas.org.au/forms-clergy/> and scroll down to form DAF 030.

## *Insurances*

Enclosed with the mailed copy of this edition of *Church Matters* please find a print-out showing the insured values of each of your buildings and contents for the current year. Please check:

1. that all your buildings and contents are represented; and
2. that each is insured for the value expected.

Remember, if a building is not insured for its full reinstatement value, you must inform us that you wish to insure that building 'First Loss'. Please contact Max Andrews on 6220 2027 immediately if you believe there is an error or if you need an explanation for 'First Loss'.

Insured values may be changed at any time by simply notifying this office.

Insured values on all buildings have been increased by 5%. However, the premium payable per \$1,000 has decreased by nearly 8%, with the result that parishes will be paying around 3% less than in 2008. I hope you got that!

Once again, the premium, which my office has already had to pay in full for 2009, will be recovered from parishes over eleven months, December being an 'insurance holiday'.

The Public Liability premium has been invoiced fully in February.

## *New Version of the Insurance Manual*

Enclosed is the latest version of the Insurance Manual (version 7). Please remove version 6 from your records, discard it and replace it with this version.

In particular, please note Section 5 which has forms you may need from time to time.

## *Essential Health & Safety Features/Measures and Form 56*

This is a reminder that the checking of the specified features and measures must be completed at the frequency shown for each of your buildings which fall under the legislation. Form 56, available by email or mail from the Registry, must be signed annually. If your wardens are not in a position to carry out the checks required, then you may need to call in the technical person who conducted your original audit, or ask the Registry for contact details for a suitable person in your part of the State. Please check dates and act on this matter in the time frame required.

## *Diocesan Remuneration Commission (DRC) meeting*

The DRC has agreed to move its May meeting to March so that any decision of the Commission in relation to clergy stipends and/or travel allowances can be conveyed to parishes in reasonable time for budget preparations. At this stage we don't have a firm date so to be on the safe side, if you wish to make a submission to the DRC, please ensure it reaches the Registrar by Friday 27 February 2009.

## *Account Statements*

Treasurers please note that account statements for accounts held by the Trustees are now available electronically on request. Statements will be emailed direct to your email address as a PDF document. Printed statements will continue to be mailed out quarterly after each interest period in August, November, February and May unless specifically requested as electronic files or the Registry is directed otherwise.

Individuals requiring statements for Car Fund, Car Loan, or Anglican Development Fund (ADF) may also receive them on request by email.

To request a statement just email [finance@anglicantas.org.au](mailto:finance@anglicantas.org.au) and Ray or Max will happy to satisfy your request.

## *Lenten studies*

Copies of these studies, written by Bishop John and the Venerable Jill McCoy and designed for small groups, can be downloaded from our website . Printed copies of the A5-sized booklet are available for \$2 plus postage from Bishop John's personal assistant Sandra Fagan (6220 2015).

## *Do you have any Bibles to spare?*

Hamilton parish is looking for five Bibles in a modern translation (eg NIV) which may be surplus to requirements elsewhere.

If you are able to help please contact Revd Jill Martin on 0404 724 467.

Every blessing,

Russell Morton  
*REGISTRAR*  
13 February 2009

*Parish Wardens & Synod Representatives as at 13 February 2009*

<i>Parish</i>	<i>Wardens (R) = Rector's Warden</i>	<i>Synod Reps</i>
All Saints South Hobart	Jennie Norrish (R) Gwen Dumigan Peter Tullgren	Gillian Glenn Jennie Norrish Peter Tullgren
Bellerive	Charles Spanjer (R) Merle Park Brian Turner	Lesley Gillie John Sargent
Break O'Day	Martyn Holland (R) Alan Telford Kaye Jestrinski	Carmen Kohl Kelvin Kohl
Brighton	Ross Mitchelmore (R) Margaret Jones David Norman	Margaret Jones Shirley Roberts
Buckland	Jane Forbes (R) Bill Fergusson Ross Mace	Beverley Butterworth Yvonne Crawford
Burnie	Joan Harvey (R) Max Hutchinson Brian Heazlewood	Jonathan Adamczewski Joan Harvey Ken Moore
Channel/Cygnets	Byron Wolfe (R) Kathy Pregnell Marj Gordon	Terry Robson Kathy Pregnell
Circular Head	Leighton Poke Graeme Crole	Jennifer Poke Karen Pike
City of Devonport	John Arthur (R) John Palmer Alister McCrae	John Arthur Diann Lumb
Claremont & Chigwell	Malcolm McGinn (R) Elaine Wiggins Bill Harback	Malcolm McGinn Phil Rushton
Cressy	Ronald Gibson (R) Valerie Murfett Beryl Dutton	Patsy Gibson Valerie Murfett
Deloraine	Tony Bowman (R) Roy Axelsen Carrol Flower	Roy Axelsen Ted James
Dorset	Trevor Banfield (R) Lesley Partridge Zilla Dobson	Claire Lester Julie Wheatley
Evandale/The Nile	Alistair Cameron (R) David von Stieglitz Tony Gardner	Joan Cox Rosemary Jordan
Franklin/Esperance	Lee Tyers Jill Hayes	Pam Norris David Griggs
Furneaux Islands	Colleen Patterson (R) Helen Haines Henry Jenner	Ann Reddy Colleen Patterson
Glenorchy	Greg Devine (R) Julie Szczepitko Barry Eyles	Tony Purdon Sharyn McDermid
Hamilton	Philip Pitt Ronald Sonners	Philip Pitt Ronald Sonners

<i>Parish</i>	<i>Wardens (R) = Rector's Warden</i>	<i>Synod Reps</i>
Holy Trinity Launceston	Lorraine Andrews (R) Robert Anderson Colin Potter	Colin Hingston Colin Potter
Howrah	Philip Cuthbertson (R) Brian Wright Dawn Morris	James Fraser Philip Cuthbertson
King Island	Rhonda Nievaart (R) Chris Porter Shona Perry	Duncan Porter Kelly Lancaster
Kingston	Wayne Amos (R) David Hann Graham McGowen	David Hann Pauline Hann
Latrobe	Richard Thomas Dawn Burk Jan Atkins	Dawn Burk John Gale
Launceston North	Duncan Fairley (R) Graham Bolton Alice Cordwell	Noreen Bolton Jenny Hampton
Launceston South	Julian Wise (R) Shanlie Dean Chris Bucknell	Kieron Cornwell Kerry Holloway
Lindisfarne	Alan Ludeke (R) Colleen Fleming Brian Aspinall	Leone Paget Lynnette Lakin
Longford/Perth	Christine Pullin (R) Gordon Millar Peter Hoyle	Christine Pullin Manfred Schneider
Moonah	Kristin Rees (R) Ralph Cruickshank Marilyn King	Kristin Rees Barbara Robinson
New Norfolk	David Howell (R) Ann Whittle	Ellen Sweet Mary Semple
Northern Midlands	Margaret Crisp (R) Tony Freeman Jean Hendy	Margaret Crisp Marian Kitchin
Penguin	Peter Sheppard	Daphne Holland Tony Gleeson
Quamby	Henry Kirk Robert Menzie	Martin Pyecroft
Riverlinks	Mark Ford (R) Tom Nixon David Sutton	Ross Gregory Helen Wills
Sandford	Barry Davidson (R) Eric Arnold Joan Griffiths	Joan Griffiths
Sandy Bay & Taroona	Richard Verrall (R) Michael Clennett Patricia Hefter	Rosemary Kellaway Lyn Williamson
Sheffield	John Elliott (R) Valerie Urmacher Robert Simmons	Marjorie Sheldon
Sorell Richmond & Tasman	Jonathan Schulz(R) Kate Sainsbury Murray Houghton	John Davis Gillian Davis
Southern Midlands	Committee of Management	

<i>Parish</i>	<i>Wardens (R) = Rector's Warden</i>	<i>Synod Reps</i>
St David's Cathedral	Audrey Mills Suzi Edwards Frank Bansel	Suzi Edwards Amanda McAully
St George's Battery Point	Arthur Wherrett (R) Anne Brown John van Moort	Anne Brown Jeanne Wherrett
St James' New Town & St Andrew's Lenah Valley	Ruth Wilson (R) David Thomas Graeme Shorter	Antonia Dunne Ruth Wilson
St John's Launceston	Robert Wallace (R) John Smith Barbara Myles	David Plumridge Valerie Murgatroyd Wendy Cowell
St John's New Town	Committee of Management	Marjorie Hall Sue Sanderson
St Leonards	Brian Beardwood (R) Richard Rees Don George	Brian Bearwood Richard Rees
Swansea	Dorothy Lord (R) Daniel Spurr Mary Arnol	Dorothy Lord Gloria Willis
Ulverstone	Jeanette Brett (R) Ian Bates Michael Walsh	Michael Walsh Geoff Herbert Jeanette Brett
Wellspring	Gregg Timms (R) Wendy Falloon Noelene Wilson	Richard Lord Derek Walter Sam Green
West Coast	Colina Bailey Kai Witana	Clarice Walker
West Tamar	Michael Perkins (R) Wes James Michael Lees	Wes James Margaret Walker
Wynyard	Mark Nesbitt (R) David Smith Cynthia Wong	Kathryn Anderson David Smith