

MONTHLY ADMINISTRATIVE UPDATE FOR CLERGY,  
PARISH SECRETARIES, WARDENS & TREASURERS

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# ADMINISTRATIVE CIRCULAR

05/09

(Formerly *Church Matters*)

June 2009

## ACTION FROM THIRD SESSION OF THE 50<sup>th</sup> SYNOD

Attached please find a list of Resolutions and Ordinances of the final ordinary session of the 50<sup>th</sup> Synod of the Diocese, held over 22 to 24 May 2009. I confirm that Bishop John has assented to the items on this list. The amended and new Ordinances are all available on the diocesan website at <http://www.anglicantas.org.au/ordinances/>.

Warm thanks are due to all those 180+ people from across our Diocese who have for the three years of the life of this Synod contributed their diligence, time and expertise to the business of Synod, the task of determining the priorities of mission and ministry of the Diocese.

Each parish should have received, via one of its Synod reps, an envelope containing two 2009-10 **Prayer Diaries** and two 2009-10 **Diocesan Directories**. If your Parish Secretary has not received this, please check with your Synod reps. If they don't have the envelope, please let Arianne know on 6220 2020 or email [diocese@anglicantas.org.au](mailto:diocese@anglicantas.org.au). Further copies of the **Prayer Diary** are available from the Diocesan Office at no cost; donations to help with postage are very welcome.

At [http://www.anglicantas.org.au/index.php?item=file&target=prayer\\_diary](http://www.anglicantas.org.au/index.php?item=file&target=prayer_diary) you can download the Prayer Diary yourself. We will continue to publish the Prayer Diary annually and any changes which occur during the year will be notified through this Circular. Please see below for changes which have occurred since Synod; you may care to note these in your Prayer Diary.

Likewise, at [http://www.anglicantas.org.au/index.php?item=file&target=diocesan\\_directory](http://www.anglicantas.org.au/index.php?item=file&target=diocesan_directory) you will find a downloadable Diocesan Directory, updated from time to time as changes take place.

The **Synod Minutes** are available at [http://www.anglicantas.org.au/minutes\\_committees/](http://www.anglicantas.org.au/minutes_committees/).

## ASSISTANCE WITH COMPLETING ASSESSMENT RETURNS

I have available the following dates if any parish treasurers and/or other nominated people would like guidance to understand and complete the annual financial return to the Diocese from which Synod assessments are calculated:

North West:	Holy Trinity Ulverstone	7pm	Tuesday 14 July
North:	St Aidan's East Launceston	7pm	Wednesday 15 July
South:	St Anne's Lutana	7pm	Tuesday 21 July

Registration with Lesley on 6220 2019 or [registry@anglicantas.org.au](mailto:registry@anglicantas.org.au) is essential. The meeting will only take place if at least one person registers by **Friday 10 July**.

## **AUGUST MEETING OF DIOCESAN COUNCIL**

Diocesan Council next meets on Friday 28 August. The deadline for receipt of agenda items is Friday 7 August, to allow preparation of papers and circulation of the agenda the required fourteen days prior to the actual meeting.

If you wish to make a submission, it would be appreciated if you use the template which is available on our website at the following link

[http://www.anglicantas.org.au/index.php?item=file&target=forms\\_daf030](http://www.anglicantas.org.au/index.php?item=file&target=forms_daf030).

## **SELLING USED ELECTRICAL APPLIANCES/EQUIPMENT**

If you sell used electrical appliances/equipment through your parish market or op shop, please make yourself familiar with the Workplace Standards requirements in relation to labeling. Section 55 of the Electricity Industry Safety and Administration Act 1997 provides the requirements for sale of second hand electrical articles. Guidance material on this issue is available on-line at [http://www.wst.tas.gov.au/search?queries\\_name\\_query=ess014](http://www.wst.tas.gov.au/search?queries_name_query=ess014).

The Electricity Industry Safety and Administration Act 1997 is also available for viewing at: <http://www.wst.tas.gov.au/industries/electricity>

There are fines for non-compliance.

## **COLIN BISDEE TRUST**

Included with this Circular is a letter from Anglican Health & Welfare inviting submissions for funding from the Colin Bisdee Trust. Please read the letter carefully and ensure that submissions reach my office by 15 July 2009 to enable us to put together our Diocesan submission by the required deadline.

## **ITEMS FOR GIFTING**

The Parish of Northern Midlands has several items for gifting to other parishes within the Diocese. They are:

- Altar
- Altar rail (in two parts)
- Flower stand
- Chair
- Prayer desk
- Font (stone)
- Pulpit
- Piano stool

If you are interested please contact Margaret Crisp (6381 1411) or Diane Marshall (6381 1565).

## **SUPERANNUATION CONTRIBUTIONS**

In the recent federal budget announcements, the caps on superannuation contributions to be taxed at the concessional rate were lowered, to take effect from 1 July 2009.

For persons under the age of 50, the cap is reduced to \$25,000 and for persons aged 50 and over it is reduced to \$50,000.

The contribution includes the portion which comes from the parish or other relevant body plus the portion contributed by way of salary sacrifice. It does not include an after tax contribution.

If you are concerned that you may exceed the cap, please contact me for further information.

## CHANGES TO PRAYER DIARY SINCE PUBLICATION

- Day 3 – Deloraine – insert Helen Chick who has been appointed Priest in Charge (locum tenens) in this parish, and delete “in the care of the Bishop”
- Day 6 – Dorset – delete Helen Chick and insert “in the care of the Bishop”, and Paul Cavanough is Acting MSO
- Day 7 – Northern Midlands – Brian Curtis has retired so the parish is now “in the care of the Bishop”. Please include Brian in one of the retired clergy sections
- Day 8 - Senators - Catryna Bilyk to replace John Watson
- Day 9 - Under MLCs Mike Gaffney replaces Norma Jamieson
- Day 14 – Parish of St James’ New town & St Andrew’s Lenah Valley – Revd Canon David Lewis has been appointed as Priest in Charge. Spouse is Jeanette.
- Day 22 – Replace Helen Chick with Paul Cavanough in the “Church in Australia” section
- Day 30 – Retired Bishops – Bishop Henry Jerrim has died

## ENCLOSURES

There are a number of items being sent with the mailout of this Circular. They are:

1. Two copies of the CD, ***Not In My Church*** which was produced by the Queensland Joint Churches Domestic Violence Prevention Project. It was the wish of the General Synod that all clergy and other interested workers receive a copy. Synod members were shown an extract from this CD at the May session of Synod.
2. Some flyers about the Ministry Conference being held in August. Please distribute these to those who may be interested.

Kind regards

Russell Morton  
**REGISTRAR**  
15 June 2009

## **Resolutions and Ordinances of the third and final Ordinary Session of the 50<sup>th</sup> Synod of the Diocese**

### **RESOLUTIONS:**

#### **1. AMENDMENTS TO STANDING RULES AND ORDERS OF SYNOD**

The amendments to the Standing Rules and Orders of Synod passed provide more clarity on the process of the summons of the Bishop to Synod and the calling for and sending out of, Synod business. They also bring more clarity to the introduction of a bill, the debate of its principles and what happens if it does not go to Committee stage.

#### **2. A PASTORAL PROTOCOL FOR THE OPERATION OF WOMEN IN THE EPISCOPATE**

A working group was set up at the 2008 Synod to work on a protocol which recognises the experiences of the wider Anglican Communion and acknowledges that full and complete Episcopal oversight by a Bishop who is a woman may not be acceptable to some Anglicans in this Diocese. This protocol will be advised to prospective episcopal candidates.

### **ORDINANCES:**

#### **1. A BILL FOR A CLOSURE OF A CHURCH BUILDING ORDINANCE 2009 TO REPLACE THE CLOSURE OF A CHURCH BUILDING ORDINANCE 1994**

This Bill was proposed as the previous ordinance was difficult in parts to interpret correctly, cumbersome to administer and made reference to a non-existent Committee. It was thought expedient to replace the previous Ordinance rather than try to amend it.

#### **2. A BILL FOR AN ORDINANCE TO AMEND THE PARISH ADMINISTRATION ORDINANCE 1995 AMENDED 2008**

The amendments clarify Parish Council membership by certain clergy and family members of clergy.

#### **3. A BILL FOR A SAFE CHURCH COMMUNITIES ORDINANCE 2009**

This Ordinance reflects the implementation of the Safe Church Communities (SCC) program in the Diocese. Its purpose is to further assist in creating a safe and healthy church environment where children, young people and adults can grow and mature in their faith. The Schedule to the Ordinance lists those persons who are required to hold endorsement under the SCC program, and specifies the level of training/endorsement required.

#### **4. A BILL FOR AN ORDINANCE TO AMEND THE PROFESSIONAL STANDARDS FOR THE PROTECTION OF CHILDREN AND ADULTS FROM SEXUAL MISCONDUCT ORDINANCE 2005**

The amendments clarify the reporting requirements for the findings of investigations in relation to the National Register and also prevent a respondent from denying or seeking a rehearing of matters which are the subject of findings/ decision of a Court or Tribunal in respect of sexual conduct.

#### **5. A BILL FOR AN ORDINANCE TO AMEND THE CLERICAL LICENCES ORDINANCE 1991**

The amendments to this Ordinance make clearer provision for the licensing of lay ministers in the Diocese, and tie into the Safe Church Communities Ordinance..

# Anglican Health & Welfare

Registered Office: 125 Macquarie St, Hobart.  
A.C.N. 009 554 358

Correspondence to: The Secretary  
G.P.O. Box 748, Hobart, 7001

Telephone: (03) 6220 2020  
Fax: (03) 6223 8968

File Ref: General/Bisdee Trust

15 June 2009

Dear Parish Secretary

## COLIN BISDEE TRUST

As in recent years, Anglican Health & Welfare expects to receive a distribution from the Colin Bisdee Trust. This Trust provides funds for assistance to persons whom they consider due to unfortunate circumstances require financial help but makes the following stipulation:

*....that each recipient from this Trust should be advised by the charitable organisation concerned of The Colin Bisdee Trust which is providing this help.....*

The Board invites your submission for participation in the 2009 distribution. It is expected that the total amount which will meet the criteria and be sought by yourselves, together with proposals from our other Anglican organisations active in the provision of care of needy persons, will significantly exceed the funds that will be received. You are requested to provide the Board with background detail on your proposal to assist its determination of priorities.

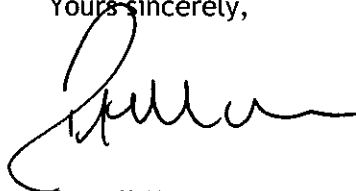
The Trustees of the Trust have invited us to submit details of any particular project which is deserving of special or additional funding. Please include any such project in your submission, but clearly identifying it so that it may be given some prominence.

If you were a recipient of the Colin Bisdee Trust last year a report on the amount distributed and the way in which the money has been expended should be forwarded at the same time as your application.

For it to be considered, your submission will need to be received by 15 July 2009.

If all you expect to require over the coming year is the customary few hundred dollars, then there is no need to make a specific application in response to this letter. The Diocesan office will hold some funds for the usual small distributions over the year.

Yours sincerely,



Russell Morton  
**Secretary**